

**REQUEST TO SCHEDULE MM ORAL EXAMINATION**  
**(must be submitted 30 days before the exam)**

**This is not a pro forma examination.** *Master's candidates are expected to have and demonstrate a firm understanding of music history, music theory and pedagogy, as well as of their major subject. The questioning should not be limited solely to material covered in classes the student has taken or in recitals the student has given. Questions should test the application of a student's knowledge, rather than test the mere recall of facts. Avoid making the exam a mere resume of the candidate's experience.*

**THE EXAM IS A MINIMUM OF ONE (1) HOUR.** *If a student is doing poorly at the end of 1 hour, the committee may consider extending the exam up to a **MAXIMUM OF TWO (2) HOURS.** There should be a 5-minute break after the first hour.*

**The student's major professor is in charge of the examination.** *He/she should organize the questioning and areas to be initially covered before the candidate is admitted to the room. In order for the student to pass the exam, he must receive at least two (2) passing votes. Voting is done by secret ballot, and the student will be informed only that he/she has passed or failed, not of the actual results.*

**NAME** \_\_\_\_\_

**MAJOR** \_\_\_\_\_

**DATE** \_\_\_\_\_

**TIME** \_\_\_\_\_

**PLACE** \_\_\_\_\_

**COMMITTEE MEMBERS GIVE THEIR CONSENT TO THE ABOVE BY SIGNING BELOW:**  
**(Please sign, and then print your name)**

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